

## Providing your Tax File Number

### Don't pay more tax than you have to – let us know your Tax File Number

In line with the Superannuation Industry (Supervision) Act 1993, and various taxation acts, the Trustee of ANZ Staff Super is authorised to ask for your Tax File Number. The Trustee will only use your Tax File Number for lawful purposes. These purposes may change in the future if there are changes to legislation. The Trustee may pass your Tax File Number to any other super fund or account to which your super is transferred in the future unless you request in writing that this not be done.

By providing your Tax File Number:

- the Trustee will be able to accept all types of contributions made by or for you (some limits may apply)
- you can avoid paying tax at a higher rate than would otherwise apply on your contributions
- you can avoid paying tax at a higher rate than would otherwise apply on your super benefit, and
- it will be easier for you to find your super in the future and ensure that you receive all of your super benefits when you retire.

In providing your TFN, you authorise the Trustee to use your TFN to search the ATO SuperMatch database and to recover any super monies held by the ATO in your name and to automatically transfer those monies to your ANZ Staff Super account.

The monies held by the ATO include Superannuation Guarantee contributions, superannuation holding accounts, superannuation co-contributions, low income contributions and unclaimed superannuation monies. We will notify you of any ATO-held amounts transferred to your ANZ Staff Super account. Searching the ATO SuperMatch database will also provide a list of other superannuation accounts held in your name. We will provide you with information about those accounts and how you can consolidate them with your ANZ Staff Super account.

Choosing not to provide your Tax File Number is not an offence. However, if you don't provide your Tax File Number, now or later:

- the Trustee will only be able to accept contributions made for you by your employer. No other contributions, for example after-tax contributions, can be accepted
- you may pay more tax on contributions made for you by your employer. In some circumstances, you may be able to claim back this additional tax, however time limits, fees and other rules may apply
- you may pay more tax on your super benefit than you would otherwise (although you can claim this back when you lodge your tax return).

The consequences of not quoting your Tax File Number may change in the future if there are changes to legislation.

### If you need help

For assistance call ANZ Staff Super on **1800 000 086**, or go to **anzstaffsuper.com**.

### Step 1 – Complete your personal details

Please print in black or blue pen, in uppercase, one character per box.



Title Mr  Mrs  Ms  Miss  Other    Date of birth   /   /

Given names

Surname

Membership number

**Please return your completed form to:**  
**ANZ Staff Super**  
**GPO Box 2139**  
**Melbourne VIC 3001**

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## Step 2 – Provide your Tax File Number and sign the form

Tax File Number:    -    -

By signing this form I understand:

- the circumstances in which my Tax File Number is collected and used
- I consent to my information being collected, disclosed and used in the manner set out in this form.

Signature

Date

/   /

**Please return your completed form to: ANZ Staff Super, GPO Box 2139, Melbourne VIC 3001**

## Protecting members' privacy

The Trustee, ANZ Staff Superannuation (Australia) Pty Limited, seeks to take all reasonable steps to protect members' privacy and the confidentiality of members' personal information.

The administrator, Australian Administration Services Pty Limited (ABN 62 003 429 114) which forms part of the Link Group of companies, collects (on behalf of the Trustee) personal information directly from members and their employers. Sometimes information about you may be collected from other third parties such as a previous superannuation fund, your financial adviser or publicly available sources. We collect, use and disclose personal information about you to provide and manage your account and give you information about your super, or as required by super and tax laws.

If you do not provide the personal information requested or it is incomplete or inaccurate, we may not be able to manage your account properly and processing of transactions to, from or in relation to your account may be delayed.

Members' personal information is kept confidential but may be disclosed by the Trustee or administrator to third parties, such as ANZ Staff Super's actuary, insurer, medical consultants, underwriter, legal adviser and auditor and other external service providers who are contracted to assist with administering members' benefits. It may also be disclosed where expressly authorised or required by law, for example to government agencies such as the Australian Taxation Office and Australian Financial Complaints Authority. Members' personal information may also be disclosed to the Group Superannuation Department of ANZ for the purposes of administering members' benefits or resolving members' enquiries or complaints.

Members' personal information may be disclosed to related entities of the administrator located overseas (in particular, its related entity Link Administration Private Limited (India)) as part of the day-to-day provision of administration or ancillary services.

The Trustee's Privacy Policy Statement contains more detail about how we deal with your personal information and information about how you can access and seek correction of information we hold about you. It also includes information about how you can lodge a complaint about how we've dealt with your personal information and how that complaint will be handled.

If you have any queries in relation to privacy issues, please contact:

ANZ Staff Super  
Mail: GPO Box 2139  
Melbourne VIC 3001  
Phone: 1800 000 086  
Fax: (02) 9287 0320  
Email: [enquiry@anzstaffsuper.com](mailto:enquiry@anzstaffsuper.com)

The Trustee's Privacy Policy Statement is available on ANZ Staff Super's website [anzstaffsuper.com](http://anzstaffsuper.com) or by calling us on **1800 000 086**. You can also access the administrator's privacy policy on our website.